

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

**MINUTES  
PUTNAM COUNTY COMMISSION REGULAR SESSION  
June 27, 2023**

**OPENING**

Commissioners Steve Deweese, C. Brian Ellis, and R. Andrew Skidmore were present when the 5:00 p.m. meeting convened in the old courtroom. The Pledge of Allegiance followed.

**BRIAN WOOD, COUNTY CLERK**

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers. Commissioner Deweese seconded the motion. The motion carried unanimously.

**GENERAL BUSINESS**

Commissioner Ellis made a motion to approve the June 13, 2023 minutes. Commissioner Deweese seconded the motion. The motion carried unanimously.

**ERRONEOUS ASSESSMENTS**

Commissioner Ellis made a motion to approve the Rescind Order for Cherokee Cox and Travis Womack as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Erroneous Assessments as presented: Two for Debra F. Brown, Stephanie &/or Benjamin Clore, Two for Timothy DeBord, Heather (Bennett) Fagan, Lillian C. George, Timothy J &/or Kyle L. Goode, Kerri L. Hughes, Thomas Johnson, Harold Martin, Jonathan L &/or Sarah Mobley, James K. & Janet Pennington, Laura A. Reinacher, David Dwight or Lisa Walls, Ronnie &/or Melissa Whittington, Joshua Yeager, MC Inc.

18 Erroneous Assessments were approved totaling \$5,916.88 in deduction of taxes.

Commissioner Deweese seconded the motion. The motion carried unanimously.

## **COURT ORDERS APPROVED**

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications:

1. An Order to make a payroll change for Melissa Smith, Full-Time, Executive Assistant, Department 401, \$17.85/hourly, effective June 25, 2023 as presented by the Commission Secretary
2. An Order to make a payroll change for Jeremy Young, Full-Time, County Manager, Department 401, \$95,000.00/salary, effective June 25, 2023 as presented by the Commission Secretary
3. An Order to make a payroll change for Angela Belcher, Full-Time, Deputy Clerk/Record Room, Department 402, \$15.30/hourly, effective June 25, 2023 as presented by the Commission Secretary
4. An Order to make a payroll change for Jill Burnside, Full-Time, Deputy Clerk/Voters, Department 402, \$18.97/hourly, effective June 25, 2023 as presented by the Commission Secretary
5. An Order to make a payroll change for Lisa Copley, Full-Time, Accountant, Department 402, \$65,800.00/salary, effective June 25, 2023 as presented by the Commission Secretary
6. An Order to make a payroll change for Marcia Fewell, Full-Time, Senior Deputy Clerk/Voters, Department 402, \$26.32/hourly, effective June 25, 2023 as presented by the Commission Secretary
7. An Order to make a payroll change for Krista Goodwin, Full-Time, Deputy Clerk/Voters, Department 402, \$15.04/hourly, effective June 25, 2023 as presented by the Commission Secretary
8. An Order to make a payroll change for Regina Hull, Full-Time, Deputy Clerk/Record Room, Department 402, \$17.14/hourly, effective June 25, 2023 as presented by the Commission Secretary
9. An Order to make a payroll change for Jennifer Stark, Full-Time, Payroll, Department 402, \$23.44/hourly, effective June 25, 2023 as presented by the Commission Secretary
10. An Order to make a payroll change for Cindy Powell, Full-Time, Deputy Clerk/Record Room, Department 402, \$15.04/hourly, effective June 25, 2023 as presented by the Commission Secretary
11. An Order to make a payroll change for Colleen Stone, Full-Time, Senior Deputy Clerk/Record Room, Department 402, \$25.27/hourly, effective June 25, 2023 as presented by the Commission Secretary

12. An Order to make a payroll change for Kenessa Thompson, Full-Time, Deputy Clerk/Record Room, Department 402, \$15.56/hourly, effective June 25, 2023 as presented by the Commission Secretary
13. An Order to make a payroll change for Brooke Barnes, Full-Time, Deputy Clerk, Department 403, \$14.70/hourly, effective June 25, 2023 as presented by the Commission Secretary
14. An Order to make a payroll change for Lisa DeBord, Full-Time, Chief Deputy Clerk/Office Manager, Department 403, \$23.10/hourly, effective June 25, 2023 as presented by the Commission Secretary
15. An Order to make a payroll change for Jennifer O'Quinn, Full-Time, Deputy Clerk, Department 403, \$14.70/hourly, effective June 25, 2023 as presented by the Commission Secretary
16. An Order to make a payroll change for Michelle Garrison, Full-Time, Senior Deputy Clerk, Department 403, \$21.23/hourly, effective June 25, 2023 as presented by the Commission Secretary
17. An Order to make a payroll change for Shayla Garrison, Full-Time, Deputy Clerk, Department 403, \$17.29/hourly, effective June 25, 2023 as presented by the Commission Secretary
18. An Order to make a payroll change for Christina Sibold, Full-Time, Deputy Clerk, Department 403, \$17.00/hourly, effective June 25, 2023 as presented by the Commission Secretary
19. An Order to make a payroll change for Tandy Boggess, Full-Time, Teller, Department 404, \$14.70/hourly, effective June 25, 2023 as presented by the Commission Secretary
20. An Order to make a payroll change for Caitlyn Boyles, Full-Time, Conservator Accounts Manager, Department 404, \$16.28/hourly, effective June 25, 2023 as presented by the Commission Secretary
21. An Order to make a payroll change for Farrah Crane, Full-Time, Chief Tax Deputy, Department 404, \$58,800.00/salary, effective June 25, 2023 as presented by the Commission Secretary
22. An Order to make a payroll change for Kathleen Payne, Full-Time, Administrative Accounts Manager, Department 404, \$16.80/hourly, effective June 25, 2023 as presented by the Commission Secretary
23. An Order to make a payroll change for Tracy Thacker, Full-Time, Administrative Specialist, Department 404, \$19.95/hourly, effective June 25, 2023 as presented by the Commission Secretary
24. An Order to make a payroll change for Casey Manley, Full-Time, Teller, Department 404, \$14.70/hourly, effective June 25, 2023 as presented by the Commission Secretary

25. An Order to make a payroll change for Rob Fewell, Part-Time, Payroll, Department 404, \$13.65/hourly, effective June 25, 2023 as presented by the Commission Secretary
26. An Order to make a payroll change for Rita Given, Part-Time, Payroll, Department 404, \$13.65/hourly, effective June 25, 2023 as presented by the Commission Secretary
27. An Order to make a payroll change for Sheila Cobb, Part-Time, Payroll, Department 404, \$13.65/hourly, effective June 25, 2023 as presented by the Commission Secretary
28. An Order to make a payroll change for Jill Hodges-Stepp, Full-Time, Legal Assistant, Department 405, \$18.90/hourly, effective June 25, 2023 as presented by the Commission Secretary
29. An Order to make a payroll change for Marcie Kimberling, Full-Time, Legal Assistant, Department 405, \$18.90/hourly, effective June 25, 2023 as presented by the Commission Secretary
30. An Order to make a payroll change for Angela Witt, Full-Time, Legal Assistant, Department 405, \$16.28/hourly, effective June 25, 2023 as presented by the Commission Secretary
31. An Order to make a payroll change for Paige Hoffman, Full-Time, Assistant Prosecutor, Department 405, \$90,783.00/salary, effective June 25, 2023 as presented by the Commission Secretary
31. An Order to make a payroll change for Jennifer Karr, Full-Time, Assistant Prosecutor, Department 405, \$90,783.00/salary, effective June 25, 2023 as presented by the Commission Secretary
32. An Order to make a payroll change for Kevin Lawson, Full-Time, Assistant Prosecutor, Department 405, \$90,783.00/salary, effective June 25, 2023 as presented by the Commission Secretary
33. An Order to make a payroll change for Kristina Raynes, Full-Time, Assistant Prosecutor, Department 405, \$90,783.00/salary, effective June 25, 2023 as presented by the Commission Secretary
34. An Order to make a payroll change for Elizabeth Sunyog, Full-Time, Assistant Prosecutor, Department 405, \$90,783.00/salary, effective June 25, 2023 as presented by the Commission Secretary
35. An Order to make a payroll change for Amber Berkimer, Full-Time, Deputy Assessor, Department 406, \$14.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
36. An Order to make a payroll change for Libby White, Full-Time, Deputy Assessor, Department 406, \$13.50/hourly, effective June 25, 2023 as presented by the Commission Secretary

37. An Order to make a payroll change for Susan Higginbotham, Full-Time, Deputy Assessor, Department 406, \$17.34/hourly, effective June 25, 2023 as presented by the Commission Secretary
38. An Order to make a payroll change for Laura Loomis, Full-Time, Deputy Assessor, Department 406, \$13.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
39. An Order to make a payroll change for Lena Walker, Full-Time, Deputy Assessor, Department 406, \$17.37/hourly, effective June 25, 2023 as presented by the Commission Secretary
40. An Order to make a payroll change for Luanne Runyon, Full-Time, Deputy Assessor, Department 406, \$17.21/hourly, effective June 25, 2023 as presented by the Commission Secretary
41. An Order to make a payroll change for Sonia Boggess, Full-Time, Field Deputy, Department 407, \$13.00/hourly, effective June 25, 2023 as presented by the Commission Secretary
42. An Order to make a payroll change for Gerald Dudley, Full-Time, Deputy Assessor, Department 407, \$19.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
43. An Order to make a payroll change for Jennifer Harpold, Full-Time, Mapper, Department 407, \$21.20/hourly, effective June 25, 2023 as presented by the Commission Secretary
44. An Order to make a payroll change for Sherry Hayes, Part-Time, Administrative Coordinator, Department 407, \$30.00/hourly, effective June 25, 2023 as presented by the Commission Secretary
45. An Order to make a payroll change for Ronald Hayson, Full-Time, Field Personnel, Department 407, \$13.50/hourly, effective June 25, 2023 as presented by the Commission Secretary
46. An Order to make a payroll change for Tammy Higginbotham, Full-Time, Field Personnel, Department 407, \$14.00/hourly, effective June 25, 2023 as presented by the Commission Secretary
47. An Order to make a payroll change for Cathy Landers, Full-Time, Personal Property Supervisor, Department 407, \$22.67/hourly, effective June 25, 2023 as presented by the Commission Secretary
48. An Order to make a payroll change for Danny Lett, Full-Time, Field Personnel, Department 407, \$17.32/hourly, effective June 25, 2023 as presented by the Commission Secretary
49. An Order to make a payroll change for Gary Lilly, Full-Time, Field Personnel, Department 407, \$16.00/hourly, effective June 25, 2023 as presented by the Commission Secretary

50. An Order to make a payroll change for Kris Phillips, Full-Time, Deputy Assessor, Department 407, \$14.66/hourly, effective June 25, 2023 as presented by the Commission Secretary
51. An Order to make a payroll change for Beverly Steele, Full-Time, Deputy Assessor, Department 407, \$17.49/hourly, effective June 25, 2023 as presented by the Commission Secretary
52. An Order to make a payroll change for Bobby Stover, Full-Time ,Mapper, Department 407, \$22.26/hourly, effective June 25, 2023 as presented by the Commission Secretary
53. An Order to make a payroll change for Paul Wray, Full-Time, Chief Appraiser/Real Estate Supervisor, Department 407, \$26.13/hourly, effective June 25, 2023 as presented by the Commission Secretary
54. An Order to make a payroll change for Shelly Keefer, Full-Time, Fiduciary Deputy, Department 411, \$16.28/hourly, effective June 25, 2023 as presented by the Commission Secretary
55. An Order to make a payroll change for Nancy Reishman, Full-Time, Fiduciary Deputy, Department 411, \$15.23/hourly, effective June 25, 2023 as presented by the Commission Secretary
56. An Order to make a payroll change for Bridget Black, Full-Time, Custodian, Department 424, \$13.13/hourly, effective June 25, 2023 as presented by the Commission Secretary
57. An Order to make a payroll change for Teresa Hart, Full-Time, Custodian, Department 424, \$14.18/hourly, effective June 25, 2023 as presented by the Commission Secretary
58. An Order to make a payroll change for John Day, Full-Time, Manager, Department 425, \$50,400.00/salary, effective June 25, 2023 as presented by the Commission Secretary
59. An Order to make a payroll change for Michael May, Full-Time, Maintenance, Department 425, \$19.43/hourly, effective June 25, 2023 as presented by the Commission Secretary
60. An Order to make a payroll change for Kevin Stevens, Full-Time, Maintenance, Department 425, \$19.43/hourly, effective June 25, 2023 as presented by the Commission Secretary
61. An Order to make a payroll change for Denise May, Full-Time, Administrative Planner, Department 439, \$17.00/hourly, effective June 25, 2023 as presented by the Commission Secretary
62. An Order to make a payroll change for David Coll, Full-Time, Planning Director, Department 439, \$77,175.00/salary, effective June 25, 2023 as presented by the Commission Secretary
63. An Order to make a payroll change for Judy Graley, Full-Time, Planner, Department 439, \$42,000.00/salary, effective June 25, 2023 as presented by the Commission Secretary

64. An Order to make a payroll change for Melissa Sargent, Full-Time, Senior Planner, Department 439, \$50,925.00/salary, effective June 25, 2023 as presented by the Commission Secretary
65. An Order to implement a pay scale for Sheriff Law Enforcement, Full-Time, Department 700, as follows: Deputy-\$23.89/hourly, Corporal-\$25.20/hourly, Sergeant-\$28.35/hourly, Lieutenant-\$32.55, effective June 25, 2023 as presented by the Commission Secretary
66. An Order to make a payroll change for Shane Shamblin, Full-Time, Chief, Department 700, \$37.80/hourly, effective June 25, 2023 as presented by the Commission Secretary
67. An Order to make a payroll change for Cindy Hall, Full-Time, Secretary, Department 700, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
68. An Order to make a payroll change for Donna Mannion, Full-Time, Secretary, Department 700, \$17.85/hourly, effective June 25, 2023 as presented by the Commission Secretary
69. An Order to make a payroll change for Janette Sigman, Full-Time, Secretary, Department 700, \$16.28/hourly, effective June 25, 2023 as presented by the Commission Secretary
70. An Order to make a payroll change for Vanessa Hannaback, Full-Time, Secretary, Department 700, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
71. An Order to make a payroll change for Brent Payne, Full-Time, Process Server, Department 701, \$14.50/hourly, effective June 25, 2023 as presented by the Commission Secretary
72. An Order to make a payroll change for Regina Stone, Full-Time, Process Server, Department 701, \$14.50/hourly, effective June 25, 2023 as presented by the Commission Secretary
73. An Order to make a payroll change for Micah Casto, Full-Time, Home Confinement, Department 705, \$16.28/hourly, effective June 25, 2023 as presented by the Commission Secretary
74. An Order to make a payroll change for John Pottorff, Full-Time, Home Confinement, Department 705, \$19.43/hourly, effective June 25, 2023 as presented by the Commission Secretary
75. An Order to make a payroll change for Larry Wingo, Part-Time, Home Confinement, Department 705, \$14.70/hourly, effective June 25, 2023 as presented by the Commission Secretary
76. An Order to make a payroll change for Dave Turley, Full-Time, OES/911 Deputy Director, Department 711, \$63,000.00/salary, effective June 25, 2023 as presented by the Commission Secretary

77. An Order to make a payroll change for Mikyle White, Full-Time, OES/911 Director, Department 50-50 Split 711/712, \$77,700.00/salary, effective June 25, 2023 as presented by the Commission Secretary
78. An Order to make a payroll change for Carley Stover, Full-Time, Addressing/Administrative Assistant, Department 712, \$47,250.00/salary, effective June 25, 2023 as presented by the Commission Secretary
79. An Order to make a payroll change for Noah Alvis, Full-Time, 911 Operations Supervisor, Department 712, \$57,750.00/salary, effective June 25, 2023 as presented by the Commission Secretary
80. An Order to implement a pay scale for 911, Full-Time, Department 712, as follows: 911 Supervisor-\$22.00/hourly and 911 Dispatcher-\$20.00/hourly, effective June 25, 2023 as presented by the Commission Secretary
81. An Order to make a payroll change for Kraig Barker, Full-Time, EMS Director, Department 715, \$75,600.00/salary, effective June 25, 2023 as presented by the Commission Secretary
82. An Order to make a payroll change for David McClure, Full-Time, EMS Education Director, Department 715, \$57,750.00/salary, effective June 25, 2023 as presented by the Commission Secretary
83. An Order to implement a pay scale for EMS, Department 715, as follows: Full-Time Supervisor-\$17.00/hourly, Full-Time Assistant Supervisor-\$16.75/hourly, Full-Time Advanced EMT-\$14.40/hourly, Part-Time Advanced EMT-\$14.40/hourly, Full-Time EMT-\$13.00/hourly, Part-Time EMT-\$13.00/hourly, Full-Time Paramedic-\$16.50/hourly, Part-Time Paramedic-\$16.50/hourly, effective June 25, 2023 as presented by the Commission Secretary
84. An Order to make a payroll change for Jon Davis, Full-Time, Chief Humane Officer/CAET, Department 716, \$42,000.00/salary, effective June 25, 2023 as presented by the Commission Secretary
85. An Order to make a payroll change for Michael Baughman, Full-Time, Office Manager/CAET, Department 716, \$15.23/hourly, effective June 25, 2023 as presented by the Commission Secretary
86. An Order to make a payroll change for Jaime Bandy, Full-Time, Humane Officer, Department 716, \$13.13/hourly, effective June 25, 2023 as presented by the Commission Secretary
87. An Order to make a payroll change for John Young, Full-Time, Humane Officer/CAET, Department 716, \$14.18/hourly, effective June 25, 2023 as presented by the Commission Secretary



88. An Order to make a payroll change for Mary Dalton, Part-Time, Kennel Tech/Office Assistant, Department 716, \$12.50/hourly, effective June 25, 2023 as presented by the Commission Secretary
89. An Order to make a payroll change for Chyanna Wilkinson, Part-Time, Kennel Tech/Office Assistant, Department 716, \$12.50/hourly, effective June 25, 2023 as presented by the Commission Secretary
90. An Order to make a payroll change for Michael Karnes, Full-Time, Mechanic, Department 717, \$18.11/hourly, effective June 25, 2023 as presented by the Commission Secretary
91. An Order to make a payroll change for Allen Weeks, Full-Time, Mechanic, Department 717, \$16.28/hourly, effective June 25, 2023 as presented by the Commission Secretary
92. An Order to make a payroll change for Kathryn Miller, Full-Time, Courthouse Security, Department 730, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
93. An Order to make a payroll change for Robert Harrison, Full-Time, Courthouse Security, Department 730, \$32.55/hourly, effective June 25, 2023 as presented by the Commission Secretary
94. An Order to make a payroll change for Steven Martin, Full-Time, Courthouse Security, Department 730, \$28.35/hourly, effective June 25, 2023 as presented by the Commission Secretary
95. An Order to make a payroll change for Greg Medley, Full-Time, Courthouse Security, Department 730, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
96. An Order to make a payroll change for Xerxes Rahmati, Full-Time, Courthouse Security, Department 730, \$25.20/hourly, effective June 25, 2023 as presented by the Commission Secretary
97. An Order to make a payroll change for Mike Reynolds, Full-Time, Courthouse Security, Department 730, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
98. An Order to make a payroll change for David Ward, Full-Time, Courthouse Security, Department 730, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
99. An Order to make a payroll change for Eric Whitney, Full-Time, Courthouse Security, Department 730, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary
100. An Order to make a payroll change for Doug Parsons, Part-Time, Courthouse Security, Department 730, \$15.75/hourly, effective June 25, 2023 as presented by the Commission Secretary

Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$28.41 payable to Robert Myles (Supplies to clean work vehicles)
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$2,000.00 payable to EBE Investments (July invoice)
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$150.00 payable to Reconnect, Inc.
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$969.50 payable to Track Group
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$251.00 payable to GLABS

Commissioner Deweese seconded the motion. The motion carried unanimously.

## **PUBLIC COMMENT**

Benjamin King, Poca, spoke about issues with: property getting cleaned up, his landlord, and being evicted from the property. Mr. King just wants someone held accountable for his landlord finding out that he came to the county requesting help to get the landlords property cleaned up.

Larry Wingo, Hurricane, spoke about Putnam Mapping changing their address in 2016. He received another letter letting them know their address was going to change again. He is opposed to his address changing again.

Debbie Deweese spoke, Putnam County Republican Women's Club donating \$2,000.00 to Mr. King. Also talked about wanting to make a walking trail by the Hoge House.

Pastor John Smith, Teays Valley Baptist Church also donating \$500 to Mr. King.

Autum Osborne, 34 Leaf Lane, Scott Depot, spoke about being in contact with DOH and trying to figure out who owns the road and needs help in doing so.

## **ESTATE SETTLEMENTS**

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

**Short Form Settlements:** Judith Ann Arthur, Sharon Lee Bays, Juanita Ruth Burford, Frank Howard Capehart, III, Glenna Jean Chambers, Joyce Ann Clark, Thomas Stubblefield Hill, Mark Morris Holstein,

Fredrick Wayne Hudnall, Patricia Dawn King, Marie B. Koster  
aka Elmon Marie Koster, Hattie Rosalie Mays, Guy Joseph  
Parker, Kathleen Riffle Sowards, Leota Gay Summers

**Long Form Settlements:** John Edward Eckhart, Jr., Mary Lou Lilly

**Certificates of Completion:** Janet Gail Moore

An Order to disburse the sum of \$256.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements

An Order setting fees chargeable by the Office of the Fiduciary Supervisor effective 7/1/2023

An Order approving the annual accounting report of Janet C. Williams, Executrix of the Estate of Frank Dee Williams

An Order approving the annual accounting report of Jeanne Beard, Administratrix of the Estate of Louise Hackett

An Order of "Appointment List" of Actions of Fiduciary Supervisor from June 10, 2023 through June 23, 2023

Commissioner Ellis made a motion to approve the documents as presented and authorize the Commission President to sign. Commissioner Deweese seconded the motion. The motion carried unanimously.

## **EXECUTIVE SESSION**

At 5:25 p.m. Commissioner Ellis made a motion to enter into executive session for the purpose of a board interview. Commissioner Deweese seconded the motion. The motion carried unanimously.

At 5:37 p.m. Commissioner Ellis made a motion to enter back into regular session. Commissioner Deweese seconded the motion. The motion carried unanimously.

## **BOARD APPOINTMENT**

Commissioner Ellis made a motion to appoint Gwen Samms to serve on the Putnam County Library Board, effective June 27, 2023, with a term to expire on June 30, 2028. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to appoint Matt Paxton to serve on the Putnam County Development Authority Board, effective June 27, 2023, with a term to expire on September 30, 2026. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Andy Skidmore to serve on the Putnam County Health Board, effective June 27, 2023, with a term to expire on June 30, 2028. Commissioner Deweese seconded the motion. The motion carried unanimously.

### **ALAN PRITT, PRITT & SPANO, PLLC**

Mr. Pritt spoke in regards to the Opioid Litigation Claims with Amneal, Kroger, and Mylan.

Commissioner Ellis made a motion to Ratify the settlement agreement with Amneal, Kroger, and Mylan in the Opioid Litigation and authorize the Commission President to sign all necessary documents as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

### **DAVID COLL, DIRECTOR OF PLANNING & INFRASTRUCTURE**

Commissioner Ellis made a motion to approve the contract for Lee McCoy and Richard Boehm Engineering Service to the Office of Planning and Infrastructure as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

### **LARRY FRYE, COUNTY ATTORNEY**

Commissioner Ellis made a motion to adopt the updated FOIA Policy as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Mr. Frye spoke about the Ordinance only in the zoned unincorporated areas of Putnam County barring minors from attending Adult Live Performances.

Commissioner Skidmore opened the floor for discussion.

The following people spoke in regards to the countywide ordinance barring minors from attending Adult Live Performances: Eli Baumwell; Chad Estep; Jessica; Karen Wicker; Jack Jarvis; Josh Westfall; Samuel Green; Sara Brown; Reverend Cheryl Winer; E Bowen; Pastor John Smith; Mike; Debbie Deweese; Sarah Tuemler; Justin Painter; Rusty Williams; Rowens; Darick Biondi; Nick; Seth Tuemler; Hattie Sergent.

Commissioner Skidmore closed public comment.

Commissioner Deweese made a motion to approve the Putnam County Ordinance barring minors from attending Adult Live Performances as presented. Commissioner Ellis seconded the motion. The motion carried unanimously.

### **JEREMY YOUNG, COUNTY MANAGER**

Commissioner Ellis made a motion to approve the Revised Operations and Maintenance Agreement between the Putnam County Commission, the Putnam County Building Commission,

and the West Virginia American Water Company for the Jim Ridge Phase II Waterline Extension Project and approve the Commission president to sign all necessary documents as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to issue a check from the Spay and Neuter Fund in the amount of \$442.00, payable to Help for Animals for services provided, as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to issue a check from the Water and Sewer Fund (045-809-5-66) in the amount of \$150.00, payable to WV Department of Environmental Protection for annual permit fees for the Jim Ridge Phase 2 Water Project, as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to issue a check from the Putnam County Building Fund (#044-425-2-23.0) in the amount of \$5,315.00, payable to Bolts Law Care LTD Co. for the Judicial Annex Landscape Project, as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to issue a check from the General County Fund (#001-443-5-67.H) in the amount of \$25,451.06, payable to Buckeye Construction and Restoration for work completed on the Putnam County Courthouse Masonry Restoration Project, out of the Courthouse Facilities Improvement Authority Grant, Project Number 19cycPutna2022, as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to issue a check from the General County Fund (#001-443-5-67.H) in the amount of \$70,238.94, payable to Buckeye Construction and Restoration for work completed on the Putnam County Courthouse Masonry Restoration Project, out of the Courthouse Facilities Improvement Authority Grant, Project Number 19cycPutna2022, as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Order to issue a check from the General County Fund (#001-443-5-67.H) in the amount of \$22,240.60, payable to Buckeye Construction and Restoration for work completed on the Putnam County Courthouse Masonry Restoration Project, out of the Courthouse Facilities Improvement Authority Grant, Project Number 20cycPutna2023, as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the Order to issue a check from the Magistrate Court Fund to the General County Fund in the amount of \$23,093.45 representing the balance of the Magistrate Court Fund plus additional interest to be used as reimbursement to the county for Magistrate Court office rental effective June 30, 2023 as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the Order to make the following transfers to the General County Fund representing reimbursement for FY 2022-2023 budget expenditures:

PCES (E911) Fund	\$1,248,606.62
PC Fiduciary Fund	\$ 44,500.00
PC Dog Fund	\$ 70,650.00
PC Home Confinement Fund	\$ 58,500.00

as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the Order to make annual disbursements on a quarterly basis beginning in July 2023 to the following agencies:

<u>Agency</u>	<u>Annual Budget</u>	<u>Quarterly Disbursement</u>
Putnam Development Authority	\$215,000.00	\$53,750.00
Putnam Parks & Recreation	\$385,000.00	\$96,250.00
Putnam Libraries	\$304,500.00	\$76,125.00
Community Corrections	\$200,000.00	\$50,000.00

as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the Order to issue a check from the General County Fund (001-800-5-67.0) in the amount of \$50,000.00 after July 1, 2023 payable to the Putnam County Health Department as a contribution for FY2023-24 as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the Order to issue a check from the General County Fund (001-412-5-68.0) in the amount of \$65,000.00 after July 1, 2023 payable to the WVU Cooperative Extension Service as a contribution for FY2023-24 as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to accept the Order to issue a check from the General County Fund (001-905-5-67.0) in the amount of \$20,000.00 after July 1, 2023 payable to the Putnam County Fair, Inc. as a contribution for security for the 2023 Putnam County Fair as presented by Mr. Young. Commissioner Deweese seconded the motion. The motion carried unanimously.

## **ADJOURN**

At 7:10p.m., having no further business, Commissioner Ellis made a motion and Commissioner Deweese seconded to adjourn the regular session of the County Commission until Tuesday July 11, 2023 at 9:00 a.m.

Respectfully submitted,

Melissa Smith  
Secretary