

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

**MINUTES  
PUTNAM COUNTY COMMISSION REGULAR SESSION  
November 28, 2023**

**OPENING**

Commissioners Steve Deweese, C. Brian Ellis, and R. Andrew Skidmore were present when the 5:00 p.m. meeting convened in the old courtroom. The Pledge of Allegiance followed.

**BRIAN WOOD, COUNTY CLERK**

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers. Commissioner Deweese seconded the motion. The motion carried unanimously.

**GENERAL BUSINESS**

Commissioner Ellis made a motion to approve the November 14, 2023 minutes as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

**ERRONEOUS ASSESSMENTS**

Commissioner Ellis made a motion to Deny two Erroneous Assessments for Clarence W. Sears Jr. and Zachary or Kaylee Zielinski as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Erroneous Assessments as presented:

AK Cline & Sons LLC, Two (2) for Sue E. Bays, Two (2) for David A. Bush ET UX, Bruce &/or Tina Cartwright, Micah A. &/or Kristin (Thaxton) Casto, Wanda Cobb, Cory Kidder, Four (4) for George Deal Jr., John &/or Maribeth Dewees, Bobby J. Ellis, Eunice Fisher, Dawn Gandee, Pamela or Brandi Williams Harris, Two (2) for James P. Houck, Brian D. Hundley, Michael T. &/or Janet Lyn McCoy, Christopher A. McKenzie, Sharon L. Moore, Rosalie E. Meadows, Gary M. &/or Sandra L. Mellert, Three (3) for Nest LLC, Pulse Inc., Two (2) for Jason &/or Melissa Schubert, Mary Searls, Jeremy S. Starks, Ashley C. or Sara L (Schofield) Stinnett, Abigail (Keefer) &/or Jacob Thompson, Sun Print Management LLC, Two (2) for USB Leasing LT/US Bank NA, Terry L. &/or Mary K. Williams, Ruth Wood

41 Erroneous Assessments were approved totaling \$16,932.99 in deduction of taxes.

Commissioner Deweese seconded the motion. The motion carried unanimously.

## **COURT ORDERS APPROVED**

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications as presented:

1. An Order to delete from payroll for Josie Kroeger, Part-Time, Kennel Tech, Department 716, effective November 14, 2023, as presented by the Commission Secretary
2. An Order to delete from payroll for Jon Rutherford, Full-Time, Chief Humane Officer, Department 716, effective November 22, 2023, as presented by the Commission Secretary

Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$484.00 payable to QLABS (October Invoice)
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$172.50 payable to Pretera Center for Mental Health Services, Inc. (October Invoice)
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$487.00 payable to Roy Kuhl Sports
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$138.77 payable to WV Correctional Industries

Commissioner Deweese seconded the motion. The motion carried unanimously.

## **ESTATE SETTLEMENTS**

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

**Short Form Settlements:** Bobby Ray Boggs, Velma Ardelcia Burdette, Betty Lou Cooper, Jeffrey Howard Goff, Darrell Gene Harris, Lessie A. Lawson, Pauletta A. Reavis, Anne Elizabeth Schaefer, Danny C. Searls, John Roger Wilson

**Long Form Settlements:** Neoma Lee Rhodes

**Certificates of Completion:** None

**Report and Notice of Fiduciary Supervisor on Order to Show Cause Against Delinquent Or Unprogressed Estate (No Good Cause Shown):**

None

An Order to disburse the sum of \$12.00 from the Fiduciary Special Fund made payable to Brian Wood, Clerk, for recording settlements

An Order referring to the disputed estate of John Edward Miller to Tim LaFon, Fiduciary Commissioner

An Order denying petition for removal of administratrix filed by Robert R. Legg, Jr. in the estate of Harry Palu.

An Order of "Appointment List" of Actions of Fiduciary Supervisor from November 14, 2023, through November 27, 2023

Commissioner Ellis made a motion to approve the documents as presented and authorize the President to sign. Commissioner Deweese seconded the motion. The motion carried unanimously.

**JEREMY YOUNG**

Commissioner Ellis made a motion to issue a check from the General County Fund (#001-443-5-67.H) in the amount of \$685.60, payable to Buckeye Construction and Restoration for work completed on the Putnam County Courthouse Masonry Restoration Project, out of the Courthouse Facilities Improvement Authority Grant, Project Number 20cycPutna2023 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

**BOARD APPOINTMENT**

Commissioner Ellis made a motion to appoint Jason Asbury to serve on the Putnam County Solid Waste Authority Board, effective November 28, 2023, with a term to expire on June 30, 2024. Commissioner Skidmore seconded the motion. Commissioner Deweese voted nay. The motion carried with a 2 to 1 vote.

**ERIC EMBREE, TYREE, EMBREE & ASSOCIATES, PLLC**

Commissioner Ellis made a motion to approve the Altria Settlement Packet and for the Commission President to sign all necessary documents as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

**LARRY FRYE, COUNTY ATTORNEY**

Commissioner Ellis made a motion to approve the recommended order of Fiduciary Commissioner LaFon denying the petition filed to remove the administratrix of the Estate of Harry Palu as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

### **JEREMY YOUNG, COUNTY MANAGER**

Commissioner Ellis made a motion for the Commission President and County Clerk Brian Wood to sign all necessary documents for the FY 2023 JAG PRO Grant Contract as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

### **JUDY GRALEY, PLANNER**

Commissioner Skidmore made a motion to approve a sanction of \$100 per day until further notice on DAEA Case 2023-19 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to open a public hearing regarding OPI Case 2023-02. Commissioner Deweese seconded the motion. The motion carried unanimously.

The following residents spoke in regards to the rezoning of Pifer Properties, LLC, Tax Map 223, Parcels 58, 59, 59.3, and 60, located off Teays Valley Road and Tiger Lane, Scott Depot, WV: Arthur Krivsky, Vic Mays, Sharon Cambell, Okey Harless, Jeremy Taylor, Benny Campbell, CJ Pifer, Joseph Riddle, JoAnn Harris, Debbie Deweese, Jimmy Thaxton, Karen Hason

Commissioner Ellis made a motion to close the public hearing. Commissioner Deweese seconded the motion. The motion carried unanimously.

Criteria #1 – Will the proposed amendment protect and promote the public health, safety, convenience, morals, and general welfare:

Commissioner Ellis voted yes stating:

\*The road will potentially be widened and the rezoning is consistent with prior rezonings on Teays Valley Road.

Commissioner Skidmore voted yes stating:

\*Agreeing with Commissioner Ellis that the road will potentially be widened and the rezoning is consistent with prior rezonings on Teays Valley Road.

Commissioner Deweese voted no.

Criteria #2 – Is the amendment consistent in achieving the objectives for the adopted Comprehensive Plan, US 35 Corridor Management Plan, and the Teays Valley Land Use Plan?

Commissioner Ellis voted yes: for the reasons stated for Criteria #1 above.

Commissioner Skidmore voted yes: for the reasons stated for Criteria #2 above.

Commissioner Deweese voted no.

Commissioner Ellis made a motion to approve Parcels 58, 59, & 59.3 (as to parcel 59.3, from RT 33 to the current upper boundary of parcel 58), 3 acres more or less, located on Tax Map 223, to be rezoned to a C-1, contingent upon a revised plat being submitted to the Planning Office consistent with the County Commission's ruling, with the rest staying zoned as a R-2. Commissioner Skidmore seconded the motion. The motion carried unanimously.

### **PUBLIC COMMENT**

Debbie Deweese spoke in regards to Dutch Miller Chevrolet giving a donation to the Animal Shelter.

Jill Justice ask to know how much money has been raised for the animal shelter.

### **ADJOURN**

At 6:36 p.m., having no further business, Commissioner Ellis made a motion and Commissioner Deweese seconded to adjourn the regular session of the County Commission until Tuesday, December 12, 2023 at 9:00 a.m.

Respectfully submitted,

Melissa Smith  
Secretary