

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
April 9, 2024**

OPENING

Commissioners Steve Deweese, C. Brian Ellis, and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Brian Wood gave an update on the upcoming election and still in need of election poll workers and anyone who is wanting to work at the election polls must attend a training.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the March 26, 2024 minutes as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

None

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications as presented:

1. An Order to add to payroll for Carol Withrow, Part-Time, Kennel Tech, Department 716, \$12.50/hourly, effective March 27, 2024 as presented by the Commission Secretary

Commissioner Deweese seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Loyle H. Beaver, Sr., Martha Fulks Brumfield, William Carl Dotson, Jr., Barbara Ann Dunn, Anna G. Fogerty aka Armstrong, Roger Alan Harless, Thomas Dudley Johnson, Sr., Dessel Adoree Myers, Marilyn Sue Orrison, Randolph Louis Roswell, Virginia A. Stephens, Rheta Lynn Tarpley, Shirley Jean Terry, Robert A. Workman

Long Form Settlements: Betty Ruth Atkins

Partial Settlements: None

Annual Settlements: None

Certificates of Completion: Irene E. Lee

Report and Notice of Fiduciary Supervisor on Order to Show Cause Against Delinquent Or Unprogressed Estate (No Good Cause Shown):
None

An Order Adopting the recommendation of the Fiduciary Commissioner, Harvey Peyton decision of removal of the Administratrix, Jennifer Nazarewyez on the Estate of James D. Mitchell

An Order to disburse the sum of \$100.00 from the Fiduciary Special Fund made payable to the State Auditor – The Inheritance Tax Administration Fund for estate tax administration fees

An Order of “Appointment List” of Actions of Fiduciary Supervisor from March 27, 2024 through April 8, 2024

Commissioner Ellis made a motion to approve the documents as presented and authorize the President to sign. Commissioner Deweese seconded the motion. The motion carried unanimously.

JEREMY YOUNG, COUNTY MANAGER

Commissioner Ellis made a motion to approve the Budget Revision for Department 711 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the Budget Revision for Department 712 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Putnam County American Rescue Plan Fund (#207-435-3-30.0) in the amount of \$665,057.74, payable to Mountain State Fiber, LLC, for Pay Application 3 on the Putnam County Fiber Optic Network Deployment Plan-Phase 1 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the General County Fund (#001-443-5-67.H) in the amount of \$14,115.00, payable to Buckeye Construction and Restoration, for work completed on the Putnam County Courthouse Masonry Restoration Project, out of the Courthouse Facilities Improvement Authority Grant, Project Number 21cycPutna2024 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Technology Fund (020-428-4-59.0) in the amount of \$14,324.36, payable to Kronos SaShr, Inc. for invoice #12218669 for UKG Time Clock Equipment and Software as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the following orders as presented:

1. An Order to issue a check from the Spay and Neuter Fund in the amount of \$1,337.00 payable to Fix'Em Clinic for services provided
2. An Order to issue a check from the Spay and Neuter Fund in the amount of \$5,275.30 payable to Help for Animals for services provided

Commissioner Deweese seconded the motion. The motion carried unanimously.

BOARD APPOINTMENTS

Commissioner Ellis made a motion to re-appoint Sheriff Bobby Eggleton to serve on the Putnam County Dilapidated and Abandoned Enforcement Agency, effective April 9, 2024, with a term to expire on May 10, 2026, as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to re-appoint Destiny Newcome to serve on the Putnam County Dilapidated and Abandoned Enforcement Agency, effective April 9, 2024, with a term to expire on May 10, 2026, as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

TIM HANNA, ASSISTANT COUNTY MANAGER

Commissioner Ellis made a motion to approve the contract for Absten & Sons for Judicial Annex ADA project and authorize the commission president to sign all necessary documents as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Commissioner Ellis made a motion to remove from the table from 3/26/24 consideration and possible decision to enter "Recommended Findings and Recommendation of Fiduciary Commissioner" as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Lisa Moyer spoke regarding the estate of James Dale Mitchell, Deceased.

Commissioner Ellis made a motion to accept the recommendation from Harvey Peyton on the Estate of James Dale Mitchell as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to remove the Administratrix and appoint James D. Mitchell, II as Administrator DBN over the Estate of James Dale Mitchell, Deceased, as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

DAVID COLL, PLANNING DIRECTOR

David Coll presented the Putnam County Comprehensive Plan 2024

JOHN STUMP, STEPTOE & JOHNSON LAW FIRM

Commissioner Ellis made a motion to table the Consideration of a Supplemental Resolution related to the issuance by the Putnam County Building Commission of Lease Revenue Bonds, Series 2023 (Broadband Network), approval of a Fiber System Management Agreement among The County Commission of Putnam County, The Putnam County Building Commission and Mountain state Fiber, LLC, and approving other matter related to thereto until April 16, 2024 as presented. Commissioner Deweese seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Loyle Beaver, Jr., spoke regarding the estate of his father, Loyle H. Beaver, Sr. and spoke with County Attorney Larry Frye after the meeting.

ADJOURN

At 9:21 a.m., having no further business, Commissioner Ellis made a motion and Commissioner Dewese seconded to adjourn the regular session of the County Commission until Thursday April 16, 2024 at 1:00 p.m.

Respectfully submitted,

Melissa Smith
Secretary