

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
April 8, 2025**

OPENING

Commissioners C. Brian Ellis, Douglas Pierson, and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

1. Edit registers and checks

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the March 25, 2025 Commission meeting minutes as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

None

COURT ORDERS APPROVED

1. An Order to add to payroll for Logan Johnson, Part-Time, Kennel Tech, Department 716, \$13.00/hourly, effective April 7, 2025 as presented by the Commission Secretary

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$56.00 to ODP Business Solutions, LLC

2. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$90.00 to Compton Office Machine Company
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$6,140.00 to Aspire to Inspire
4. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$1,872.00 to Kimberly Sizemore (Feb. 2025 Invoice)
5. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$2,520.00 to Kimberly Sizemore (March 2025 Invoice)

Commissioner Pierson seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Evertt W. Asbury, David Paul Egnor, Frances Marie Harris, Elizabeth Ann Moses Knapp, Paul Gordon Knapp, Lillian Faye Lamm, John Timothy Melton, Ramona Princess Price, Robin Denise Searls, William Nicholas Smith

Long Form Settlements: None

Partial Settlements: None

Annual Settlements: None

Certificates of Completion: None

Report and Notice of Fiduciary Supervisor on Order to Show Cause Against Delinquent Or Unprogressed Estate (No Good Cause Shown):
None

An Order to disburse the sum of \$120.00 from the Fiduciary Special Fund made payable to the State Auditor – The Inheritance Tax Administration Fund for estate tax administration fees

An Order of “Appointment List” of Actions of Fiduciary Supervisor from March 26, 2025 through April 7, 2025

Commissioner Ellis made a motion to approve the documents and authorize the Commission President to sign all necessary documents as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

TIM HANNA, COUNTY MANAGER

Commissioner Ellis made a motion to approve the Budget Revision for Department 405 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the following orders to issue checks from the Dog Fund (003-716-2-23.0) as presented:

*Issue a check in the amount of \$140.00 made payable to Fix'Em Clinic for April 2025 veterinary services

*Issue a check in the amount of \$320.00 made payable to Help for Animals for spays and neuters in the month of March 2025

*Issue a check in the amount of \$1,055.75 made payable to Help for Animals for wellness visits in the month of March 2025

Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order to issue a check from the Putnam County Network Fund (#042-424-2-30.0) in the amount of \$2,700.00 payable to Mouldagraph Corp. for April 2025 storage of Fiberoptic materials as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue checks from the Hotel/Motel Tax Fund to the Convention and Visitors Bureau in the amount of \$58,000.00, to Parks and Recreation Commission in the amount of \$33,000.00, and to the Recreation Enhancement Fund in the amount of \$25,000.00 as presented by Mr. Hanna. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order to issue a check from the Technology Fund (020-428-2-30.0) in the amount of \$2,309.91 payable to Alpha Technologies, Inc. for invoice #100591 for new computer for EMW as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the FY 2026 VAWA Grant Application and authorize the Commission President to sign all necessary documents as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Jim Crewdson spoke in regards to getting water on Fisher Ridge.

EXECUTIVE SESSION

At 9:27 a.m., Commissioner Ellis made a motion to enter into executive session for the purpose of a board interview as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

At 9:40 a.m., Commissioner Ellis made a motion to enter back into regular session. Commissioner Pierson seconded the motion. The motion carried unanimously.

BOARD APPOINTMENTS

Commissioner Ellis made a motion to appoint Maggie Blankenship to serve on the Putnam County Parks and Recreation Board, effective April 8, 2025, with a term to expire on March 31, 2028 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

ROBERT D. FISHER, ATTORNEY

Commissioner Ellis made a motion to approve the petition to reopen the Estate of Inez B. Webb, Deceased as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

ADJOURN

At 10:02 p.m. on Tuesday, April 8, 2025, having no further business, Commissioner Ellis made a motion and Commissioner Pierson seconded to adjourn the regular session of the County Commission until Tuesday, April 15, 2025 at 8:00 a.m., Lay the Levy.

Respectfully submitted,

Melissa Smith
Executive Assistant