

APPROVED: _____

DATE: _____

**MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
October 28, 2025**

OPENING

Commissioners C. Brian Ellis, Douglas Pierson, and R. Andrew Skidmore were present when the 5:00 p.m. meeting convened in the old courtroom by County Clerk Brian Wood. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve the October 14, 2025, Commission meeting minutes as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

ERRONEOUS ASSESSMENTS

Commissioner Ellis made a motion to approve the Erroneous Assessments as presented:

Suzanne E Reid Adams, Allied Universal Security SVC, A Primitive Glow Brandi Inc., Pamela J. (Dawson) Arthur, J. Barnes & Associates LLC DBA Barnes Agency, Nathan Barry, Four (4) for Thomas J. &/or Connie Beasley, Carrie L. (Easter) Bird, Leonard &/or Emma Bird, Megan D. (Dotson) Bonnett, Paul B. Boyles Jr., Joshua H. &/or Tabitah (Brewer) Bradford, Matthew D. &/or Casandra M. Brenner, Brian Keith Butcher, Delmer L. &/or Juanita P. Chapman, Timothy D. &/or Linda L. Childress, Claxton F. Smith Concrete Co., Rachel M. Cochran, Paul A. &/or Kelley (Mayhue) Crago, Blenda Curtis, Roy E. &/or Sharon Daniel, Daquest Delivery Service LLC, Two (2) for Kimberly A. Davis, Marsha A. Davis, De Lage Landen Financial Services Inc., Lan or Yong Du Deyerle, Randal Jason Durham, Lakyra Ellerd, William R. or Stacy A. Faulkner, Connie M. Fields, Cain & Irma Flores, Richard B. &/or Tina M. Francis, Six (6) for Gamma Tech LLC, Brenda Sweeney Garnett ET AL, Shawn C. &/or Lori Danielle Gillispie, John S. Hall, Michael B. Halstead, Two (2) for Clayton T. &/or Cassandra L. Harkins, Brandon Harless, Garland N. Harless Jr., Bargaret Hartwell, David E. &/or Chelsea Hayes, Three (3) for Mark A. Hgues, Stehen R. &/or Carol S. Hodges, Jason or Sheila Hoover, Keith S. &/or Joyce Hudson, Donna June Jarrell, Melissa Johnson, William C. &/or Denise Johnson, Geraldine D.

Lake, Three (3) for Stephen B. &/or Denise Linville, Edward R. &/or Joyce Lincoln, Kenneth L. &/or Kaylee Marie Livingston III, Two (2) for Johnny W. Lovejoy, Two (2) for Steven L. Lycan, Howard W. or Patricia A. Lyons, Cledis Macleery Jr., Maintenance Specialties Inc., Cara L. May, Kelly (McCallister) & Stephen Maynard, Two (2) for Robert G. McClanahan II, Carmelita D. McKemy, Mid Atlantic Taxidermy, Robert A. Miller, Jerry Wayne Mitchell, Matthew R. or Nadeau Moneypenny, Matthew R. Moneypenny, Lori A. Mullens, Kristina Mullins, Stephen G. &/or Barbara L. Neddo, Five (5) for Nissan/Infiniti LT., Nicholas B. or Morgan A. Painter, Two (2) for William D. &/or Pamela Park, Gene A. &/or Rebecca C. Parsons, Linda L. Parsons, Michael S. &/or Katrina L. Patton, Dwain L. Pauley, Michelle D. &/or James A. Pauley, Two (2) for Polished Perfection, Timothy or Amy Pratt, Lisa M. Price, Charles &/or Deloris M. Quick, Andrew David Rabel, Joshua S. Ramsey, Two (2) for Max Rebottaro, Rebecca Revercomb, Terry &/or Cathy Rhodes, David K. &/or Marianne M. Richardson, Emily Rider, Michael D. Rigney, Baylee Robinson, Richard &/or Joyce Robinson, John K. Rogers, Donald E. Ross, Lonnie D. or Catherine A. Sexton, Minor Shank, Sandra Shrewsbury, Betty P. Sigman, Brayden Simmons, Andria Smith, Kelly B. (Pate) Smith, Floyd V. or Susan P. Smyer Jr., William D. &/or Shelly Spradlin, Streber Mortgage LLC, Joseph Swain, Carson Taylor, Bobby Lee Thomspson, Two (2) for Doris A. Thompson, James L. &/or Patricia Thompson Jr., TMM Enterprises LLC, James Tribble, Harold G. or Patricia Robinson Trimble, Brenda Vinson, Wade Walter Agency, Ronnie W. Wary, Garland Mikey Watson, Garland Mikey Watson, Wells Group LLC, John T. &/or Patricia A. Wigle, Paul R. &/or Patricia A. Whitt, Gage H. Whittington, Donald E. or Nancy Williams Jr., Jerry &/or Miranda Rosssi Williams, Keith A. Williams, Wines 2 for Robert Donald &/or Jeannette Dawn Wines 11, Jason Winter, Roger Withrow, Regina L. Wooten, Steven M. & Heather Christian Wright, Jorden P. Akers, Jason Allen, Three (3) for Kristi James, Two (2) for Michael Spangler, Two (2) Daniel L. & Traci L. Thornton, Two (2) for Randy J. &/or Patricia Thornton

166 Erroneous Assessments were approved totaling \$120,692.49 in deduction of taxes.

Commissioner Skidmore seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications as presented:

1. An Order to remove from payroll for Ryan Childers, Full-Time, Deputy Sheriff, Department 700, effective November 1, 2025 as presented by the Commission Secretary
2. An Order to add to payroll for James Burgess, Part-Time, Operational Assistant, Department 713, \$25.00/hourly, effective October 20, 2025 as presented by the Commission Secretary
3. An Order to delete from payroll for Ethan Bentley, Part-Time, EMT, Department 715, effective October 15, 2025 as presented by the Commission Secretary

4. An Order to add to payroll for Jennifer Sheridan, Part-Time, EMT, Department 715, \$19.90/hourly – 12 hour shift, effective October 22, 2025 as presented by the Commission Secretary
5. An Order to add to payroll for Jennifer Sheridan, Part-Time, EMT, Department 715, \$14.00/hourly – 24 hour shift, effective October 22, 2025 as presented by the Commission Secretary
6. An Order to add to payroll for Kyle Hagerman, Part-Time, EMT, Department 715, \$19.90/hourly – 12 hour shift, effective October 22, 2025 as presented by the Commission Secretary
7. An Order to add to payroll for Kyle Hagerman, Part-Time, EMT, Department 715, \$14.00/hourly – 24 hour shift, effective October 22, 2025 as presented by the Commission Secretary
8. An Order to add to payroll for Rayna Nichols, Part-Time, EMT, Department 715, \$19.90/hourly – 12 hour shift, effective October 22, 2025 as presented by the Commission Secretary
9. An Order to add to payroll for Rayna Nichols, Part-Time, EMT, Department 715, \$14.00/hourly – 24 hour shift, effective October 22, 2025 as presented by the Commission Secretary
10. An Order to make a payroll change for Amanda Barrett, Part-Time, Kennel Tech, Department 716, \$13.65/hourly, effective October 20, 2025 as presented by the Commission Secretary

Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$570.00 to Pretera Center for Mental Health Services, Inc. (Invoice for September 2025)
2. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$114.41 to ODP Business Solutions
3. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of \$507.00 to Track Group (Invoice for September 2025)

Commissioner Pierson seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Ladislawa Castillo Abayon-Castro, Mamie E. Crouch, Marsha Ann Davis, Judy Marie Dotson, Dolores Jean Johnson, Rodney Whitten Linville, Judith Clair Lovejoy, Nora Faye Lovejoy, William Barry Martin, Jerry Wayne McGrew, Thelma Marie Oxley, Jill Esther Petry, Carol Joyce Rowsey aka Carol S. Rowsey, George Robert Schneider, Elizabeth Ann Thorn, Harry Michael Tucker

Long Form Settlements: Jerry Roger Meadows

Partial Settlements: None

Annual Accounting: None

Certificates of Completion: None

Report and Notice of Fiduciary Supervisor on Order to Show Cause Against Delinquent Or Unprogressed Estate (No Good Cause Shown):
None

An Order of "Appointment List" of Actions of Fiduciary Supervisor from, October 14, 2025, through October 28, 2025.

Commissioner Ellis made a motion to approve the documents and authorize the Commission President to sign all necessary documents as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

TIM HANNA, COUNTY MANAGER

Commissioner Ellis made a motion to approve the Budget Revision for Department 714 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order to issue increment pay checks per attached employee list from the General County Fund (001) for FY2024-25 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order to transfer from the 911-07 Fund to Electronic Services Inc in the amount of \$9,320.00 for radio system work as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the following orders to issue checks from the Putnam County Building Fund (#044-425-2-23.0) as presented:

- *Issue a check in the amount of \$918.75 made payable to Silling Associates, Inc. for construction administration on the Putnam County Courtroom Renovation Project

- *Issue a check in the amount of \$3,492.00 made payable to Silling Associates, Inc. for construction administration services on the Generator Replacement Project

- *Issue a check in the amount of \$350.00 made payable to Silling Associates, Inc. for bidding and construction documents on the Judicial Building Security Desk Project

Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the following orders to issue checks from the Opioid Settlement Fund (#40-980-2-30.0) as presented:

- *Issue a check from (#40-980-2-30.0) in the amount of \$19,370.00 made payable to Axon Enterprise, Inc. for the Axon Justice Premier Plus subscription for the Putnam County Prosecutor's Office

- *Issue a check from (#40-980-4-59.0) in the amount of \$24,000.00 made payable to Flock Group, Inc. for the Flock Safety Long Range License Plate Readers for the Putnam County Sheriff's Department

Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the contract with GAI Consultants for the Valley Park Parking Lot Improvement Project as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the revised contract with Alpha Technologies for Putnam County's IT Services as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

None

ADJOURN

At 5:08 pm on Tuesday, October 28, 2025, having no further business, Commissioner Ellis made a motion and Commissioner Pierson seconded to adjourn the regular session of the County Commission until Tuesday, November 18, 2025, at 5:00 p.m.

Respectfully submitted,

Melissa Smith
Executive Assistant