APPROVED: _____

DATE: _____

MINUTES
PUTNAM COUNTY COMMISSION REGULAR SESSION
August 11, 2026

OPENING

Commissioners C. Brian Ellis, Douglas Pierson, and R. Andrew Skidmore were present when the 9:00 a.m. meeting convened in the old courtroom by County Commissioner R. Andrew Skidmore. The Pledge of Allegiance followed.

BRIAN WOOD, COUNTY CLERK

Commissioner Ellis made a motion to approve the orders as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve invoices as reflected in the edit registers as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

Commissioner Ellis made a motion to approve July 28, 2026, Commission meeting minutes as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

COURT ORDERS APPROVED

Commissioner Ellis made a motion to approve and sign the following orders, personnel payroll changes and certifications as presented:

1. An Order to delete from payroll for Marissa Given, Full-Time, Telecommunicator I, Department 712, effective August 2, 2026, as presented by the Commission Secretary

2. An Order to make a payroll change for Buren Maynor III, Full-Time, Telecommunicator III, Department 712, $23.00/hourly, effective August 16, 2026, as presented by the Commission Secretary

3. An Order to delete from payroll for Haylee Paxton, Full-Time, Kennel Tech, Department 716, effective July 31, 2026, as presented by the Commission

Secretary

4. An Order to delete from payroll for Alexis Garrett, Part-Time, Kennel Tech, Department 716, effective August 1, 2026, as presented by the Commission Secretary

5. An Order to make an amended payroll change for Justin Maberry, Full-Time to Part-Time, Paramedic, Department 715, $28.39/hourly – 12-hour shift, $19.57/hourly – 24-hour shift, effective July 28, 2026, as presented by the Commission Secretary

6. An Order to make an amended payroll change for Gwen Fisher, Part-Time to Full-Time, EMT to Paramedic, Department 715, $28.39/hourly – 12-hour shift, $19.57/hourly – 24-hour shift, effective July 19, 2026, as presented by the Commission Secretary

7. An Order to add to payroll for Wendy Jackson, Full-Time, Paramedic, Department 715, $28.39/hourly – 12-hour shift, $19.57/hourly – 24-hour shift, effective August 3, 2026, as presented by the Commission Secretary

8. An Order to make a payroll change for Makala Sizemore, Part-Time to Full-Time, EMT, Department 715, $20.89/hourly – 12-hour shift, $14.70/hourly – 24-hour shift, effective August 9, 2026, as presented by the Commission Secretary

9. An Order to delete from payroll for Autumn McDaniel, Full-Time, Custodian, Department 424, effective July 24, 2026, as presented by the Commission Secretary

10. An Order approving PCPC REZ 2026-03 to rezone a 13.025 +/- acre property (Tax Map 213, Parcel 3) owned by W. Tim Hayslett and located at 477 Mize Road in Hurricane from “R-1” Single Family Residential District to “C-1” Suburban Commercial District as presented by the Commission Secretary

Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve payment of invoices and orders as presented.

1. An Order to issue a check from the Putnam County Community Criminal Justice Fund (#72) in the amount of $56.52 to ODP Business Solutions

Commissioner Pierson seconded the motion. The motion carried unanimously.

ESTATE SETTLEMENTS

The Fiduciary Supervisor Mr. Frye presented the following documents to the Commission and recommended that they be approved as presented:

Short Form Settlements: Robin Renee Baker, Joseph H. Carpenter, Joyce Ann Crede, Bobby James Damron, Kenneth Edward Dunlap, Darrell Lee Goodwin, Teresa Ann Nisbet, Michael Pierre Pallis, Janet M. Paul, Scott Wayne Taylor

Long Form Settlements: Christopher Shawn Hill, Irene Belle Cobb

Partial Settlements: None

Annual Accounting: None

Certificates of Completion: William Lee Burdette

Report and Notice of Fiduciary Supervisor on Order to Show Cause Against Delinquent Or Unprogressed Estate (No Good Cause Shown):
None

An Order to disburse the sum of $80.00 from the Fiduciary Special Fund made payable to the State Auditor - The Inheritance Tax Administration Fund for estate tax administration fees.

An Order of "Appointment List" of Actions of Fiduciary Supervisor from, July 29, 2026, through August 10, 2026.

Order and Public Hearing on the Closure of the Estate of Christopher Shawn Hill.

An Order Revoking the Small Estate of Versie P. Hill aka Vercie P. Hill to allow full probate as per request by Ralph T. Hill, Successor.

Commissioner Ellis made a motion to approve the documents and authorize the Commission President to sign all necessary documents as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

SHERIFF BOBBY EGGLETON

Sheriff Eggleton recognized Jarrett Bailey for his promotion to the rank of Corporal, commending his dedication, professionalism, and commitment to serving the community.

JIM NAGY, TERRADON AND JASPER BALL, REGIONAL INTERGOVERMENTAL COUNCIL

Jim Nagy, Terradon provided a brief update on the Custer Ridge Waterline Project.

Commissioner Ellis made a motion to approve the resolution for payment as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

PATTY ASHWORTH, PUTNAM COUNTY HOMECOMING FESTIVAL COMMITTEE

Commissioner Ellis made a motion to approve the Putnam County Homecoming budget for stage rental, electrical cords, and portable restrooms as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Tim Spradling will contribute $2,500 to the Putnam County Homecoming event.

TIM HANNA, COUNTY MANAGER

Commission Ellis made a motion to approve the Sheriff's Commission Calculation pursuant to Senate Bill 701 effective June 12, 2026, as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

LARRY FRYE, COUNTY ATTORNEY

Commissioner Ellis made a motion to open public hearing on the closure of the Estate of Christopher Shawn Hill as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

There were no public comments.

Commissioner Ellis made a motion to close public hearing on the closure of the Estate of Christopher Shawn Hill as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve and authorize the Commission President to sign the order to close the Estate of Chistopher Shawn Hill as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

KAITLYN STOWERS, ASSOCIATE PLANNER

Dalton Nye and Joshua Lee Snyder spoke regarding the cleanup on DAEA Case No. 2026-03.

Commissioner Ellis made a motion to revisit DAEA Case No. 2026-03 in 60 days as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order and accept the complaint on DAEA Case No. 2026-06 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order and accept the complaint on DAEA Case No. 2026-07 as presented. The motion died for lack of a second.

Commissioner Ellis amended his motion to impose $200/day sanction on DAEA Case No. 2026-07 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to approve the order and accept the complaint on DAEA Case No. 2026-12 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

TIM HANNA, COUNTY MANAGER

1. An order to issue a check from the 911-07 in the amount of $1,000.00 payable to Laura Cox Planning & Design, LLC for generator grant admin work

2. An order to issue a check from the 911-07 in the amount of $2,800.00 payable to State Electric Supply Co. for an additional IT rack

Commissioner Ellis made a motion to approve the order as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

1. An order to issue a check from the Water and Sewer Fund (045-809-2-23.0) in the amount of $12,975.00 payable to Terradon Corporation for engineering and inspection services on the Custer Ridge Waterline Extension Project for Invoices #47845-1 and #47845-2

2. An order to issue a check from the Water and Sewer Fund (045-809-5-66) in the amount of $310.00 payable to Terradon Corporation for Invoice #47846 for engineering services for the Water Feasibility Report update

3. An order to issue a check from the Water and Sewer Fund (045-809-2-30.0) in the amount of $69,077.88 payable to Chojnacki Construction, Inc. for Pay App #2 on the Custer Ridge Waterline Extension Project

Commissioner Ellis made a motion to approve the order as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue a check from the Putnam County Fire Levy Fund (027-713-5-67.0) in the amount of $25,000.00 payable to Hurricane Fire Department for the County's portion of the Falcon Highway Roll Over Tanker Training Prop. as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

Commissioner Ellis made a motion to issue increment pay checks per attached listing to all full-time non-civil service employees from the General County Fund (001) for FY2025-26 as presented. Commissioner Pierson seconded the motion. The motion carried unanimously.

PUBLIC COMMENT

Tim Spradling explained that he and his wife own property on Mt. Vernon Road. The property was rezoned for commercial use. He explained that an error in the public advertisement for the rezoning request was identified by opponents of the rezoning, resulting in the matter being brought before a judge, who denied the rezoning. Mr. Spradling requested that the Commission readvertise the property for rezoning consideration.

Brian Wood announced today is National Poll Worker Recruitment Day and for anyone interested in becoming a poll worker contact 304-586-0202 option 2.

ADJOURN

At 9:32 a.m. on Tuesday, August 11, 2026, having no further business, Commissioner Ellis made a motion and Commissioner Pierson seconded to adjourn the regular session of the County Commission until Tuesday, August 25, 2026, at 5:00 p.m.

Respectfully submitted,

Marcie Kimberling
Executive Assistant