

PUTNAM COUNTY PLANNING COMMISSION
Tuesday, September 19, 2023
Putnam County Courthouse Courtroom 221

MINUTES

The Putnam County Planning Commission met on Tuesday, September 19, 2023, at the Putnam County Courthouse, Second Floor Courtroom, Room 221.

Vice-President Jim Dodrill called the meeting to order at 7:08 p.m. followed by the Pledge of Allegiance.

Roll call was taken and a quorum present.

Members present: Jim Dodrill, Brian Ellis, Jessica Griffith, David Hobba, Bryan Hoylman, Vic Mays, David Mills, Donald Pauley, Travis Willard, Glenn Yeager, II.

Members absent: Mary (Edie) Davis, Jacob Pack, Heather Davis, Steve Perry, Adam Sigman

Staff present: David Coll, Judy Graley, Denise May & Jordan Chapman

Others present who signed: Dan Duncan

APPROVAL OF MINUTES

The August 15th, 2023, minutes were reviewed. Motion was made by Travis Willard and seconded by Vic Mays to approve the minutes as presented. The motion carried unanimously.

Public Hearing

Jim Dodrill opened the public hearing for **Stanford Heights- Extension**

Disclosure of Conflict

No board member disclosed a conflict of interest.

Staff presented the Summary, a copy of which is attached and made a part of these minutes.

STANFORD HEIGHTS-EXTENTION REOUEST

- Section 100.04 (III) (5) (b) Effective Period of Preliminary Approval in the Putnam County Subdivision Regulations- If all capital improvements are not completed at the end of the specified period an extension to time may be granted by the Planning Commission. The developer shall formally apply to the Planning Commission, in writing, requesting a time extension and the reason for the extension. When considering an extension, the Planning Commission shall consider the following criteria.
 - a) Has the developer diligently pursued the completion of the capital improvements on the land granted preliminary approval?
 - b) Has the developer completed at least 75 percent of the capital improvements on the land granted preliminary approval?
 - c) The burden of proofing these criteria shall rest with the developer.

- d) The Planning Commission may grant a time extension of up to one year. A developer may request a maximum of two (2) one-year extensions: however, only one extension may be granted at a time.
- e) If an extension of time is not granted, preliminary approval shall be null and void, and the developer shall be required to resubmit a new plat for preliminary approval subject to all subdivision regulations and fees in effect at that time.
- f) All major residential subdivision developments which have received major subdivision development approval by the Planning Commission prior to the effective date of these revisions shall be entitled to request an extension of time from the Planning Commission.

Dan Duncan submitted in writing on August 8, 2023, to the Planning Commission a request for a two-year extension of Stanford Heights Preliminary Plat. The preliminary plat expired on July 25, 2022. There has been no progress for Stanford Heights subdivision.

- David Mills was not present during roll call, but entered at 7:13p.m.

Deliberation and Action

Discussion ended with a question-and -answer session.

Motion was made by Jim Dodrill and seconded by Travis Willard to table, Stanford Heights- Extension, to discuss with legal counsel Larry Frye. The motion carried unanimously.

Applicant comments:

None

Public comments:

No public comments

David Mills closed the public hearing.

BYLAWS AMENDMENT PRESENTATION

Staff presented Bylaws requirements: are to be presented twice in writing before any changes are made.

CITIZENS CONCERNS

There were no citizens concerns.

STAFF REPORT

The next scheduled meeting is October 17, 2023.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

New staff member Jordan Chapman

ADJOURNMENT

Motion was made and seconded to adjourn. Motion carried unanimously.

Respectfully submitted,

Signed:  _____, David Coll, Planning Director

Attest:  _____, Presiding Officer

Minutes were approved: _____