

APPENDIX F (Amended 12-13-22) (Amended 07-25-23)
MAJOR SUBDIVISION DEVELOPMENT - FINAL ‘AS-BUILT’ PLAT CHECKLIST

Definition of MAJOR SUBDIVISION DEVELOPEMNT:

Activities associated with the platting and proposed development of any parcel of land into six (6) or more lots, including the residual or parent lot, and/or property within 500 feet from the original property boundaries, for a period of ten (10) years.

Definition of Development:

Development - A planning or construction project involving substantial property improvements and, usually, a change of land use character within the site; the act of using land for building or extractive purposes.

Applicant’s Responsibility:

It is the applicant’s responsibility to obtain all applicable permits and plan approvals from all authorities having jurisdiction in the State of West Virginia (i.e., Department of Environmental Protection, West Virginia Department of Highways, Putnam County Health Department, Putnam Public Service District, West Virginia American Water, etc.). It is also the responsibility of the stated West Virginia entities to enforce their own agency regulations and violations. (Amended 07-25-23)

Please review Subdivision Regulations to determine all requirements. If item requested below does not apply to you, write "not applicable" (NA).

Date: _____

Subdivision Name: _____

Date of Major Subdivision Development ‘Preliminary’ Plat Approval (Amended 07-25-23): _____

- 1. One copy of Application for Major Subdivision Development - Final ‘As-Built’ Plat (Amended 07-25-23)
- 2. Major Subdivision Development - Subdivision fee
- 3. Seven copies (minimum) of final as-built plat, which comply in all respects with the approved major subdivision development ‘preliminary’ plat and approved resolution (Amended 07-25-23)
- 4. All requirements and conditions of approved resolution and approved major subdivision development ‘preliminary’ plat have been met (Amended 07-25-23)
- 5. Drainage Plan implemented
- 6. Sediment Control Plan (SCP) implemented
- 7. Construction Plans implemented
- 8. If applicable, bond or escrow agreement executed
- 9. Submittal of a copy of recorded Declaration of Restrictive Covenants, which was approved by the Planning Commission
- 10. Placement of road signs, traffic signs, and subdivision sign
- 11. Certification from an engineer of the following:
 - a) construction of roads and curb radii
 - b) drainage (size of culverts, construction of drop inlets, and construction of swales)
 - c) if applicable, as built of the stormwater management facility, if the facility has a maximum of a ten foot (10') total water depth, as to design, specifications, and construction to meet the requirements and design standards in Article 300 Drainage and Storm Sewers in these Subdivision Regulations

- d) If applicable, certification from an engineer of the as built of the stormwater management facility, if the facility exceeds a ten foot (10') total water depth, as to design, specifications, and construction to meet the requirements and design standards in Article 300 Drainage and Storm Sewers in these Subdivision Regulations