

PUTNAM COUNTY PLANNING COMMISSION
Thursday, May 28th, 2026
REGULAR MEETING
Putnam County Courthouse Courtroom 221

MINUTES

On Thursday, May 28, 2026, the **Putnam County Planning Commission (PCPC)** held its regular meeting in Room 221, in the second-floor courtroom of the Putnam County Courthouse.

President Jim Dodrill called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

Roll call was taken, and a quorum was present.

Members Present: Jim Dodrill, Brian Ellis, Tim Engel, Vic Mays, David Mills, Donald Pauley, Steve Perry, Sara Steorts, Travis Willard, Glenn Yeager

Members Absent: Jason Baker, David Hobba, Bryan Hoylman, Jacob Pack

Staff Present: David Coll, Melissa Sargent, Denise May, Jordan Chapman & Kaitlyn Stowers

Others Present Who Signed In: Kent Schamp, Harrison Randolph, Vee Brown, Craig Brown, Mary Hayslett, Jacob White, Kendra Bailey, William Meadows

Approval of Minutes: The Planning Commission reviewed the minutes of the **March 26, 2026**, meeting. Travis Willard motioned to approve the minutes as presented, and Donald Pauley seconded the motion. The motion carried.

Citizen Concerns: No citizens' concerns were presented during the public comment period.

Public Hearing: President Jim Dodrill opened the public hearing for **Nine Oaks Major Subdivision Development**.

Disclosure of Conflict: No board member disclosed a conflict of interest.

Staff Presentation: Staff presented a summary of the application; a copy of this report is attached and incorporated into these minutes by reference.

Nine Oaks Major Subdivision Development

Craig Brown, of Pearl Gate Construction Co., has applied to the Office of Planning and Infrastructure for the development of Nine Oaks Subdivision, a seventeen (17) – lot major subdivision development on an 8.56-acre parcel located on WV Route 817, Winfield, West Virginia (Tax Map 195, Parcel 32).

Applicant comments: No comments

Public comments: No public comments

Jim Dodrill closed the public hearing.

Deliberation and Action: Discussion ended with a question-and-answer session.

1) Motion to classify as a Major Subdivision Development:

- a. **David Mills** made a motion to **approve** the application for Nine Oaks as a Major Subdivision Development.
 - i. **Mr. Mills** confirmed that the summary meets all guidelines and considerations, and he accepts the conditions in **Resolution 26-02**.
 - ii. **Donald Pauley** seconded the motion to accept the application for Nine Oaks as a Major Subdivision Development.
 - iii. All in favor, motion carried.

2) Motion to approve the Major Subdivision Development with or without conditions:

- a. **David Mills** made a motion to **approve** Nine Oaks Subdivision with conditions in a resolution.
- b. **Donald Pauley** seconded the motion.
- c. All in favor, motion carried.

3) Resolution: Review and approve or deny Resolution 26-02

- a. Motion was made by **Donald Pauley** and seconded by **Tim Engel** to **approve Resolution 26-02** as presented.
- b. All in favor, motion carried.

Public Hearing: President Jim Dodrill opened the public hearing for **PCPC-REZ 2026-03**.

Staff Presentation: Staff presented a summary of the application; a copy of this report is attached and incorporated into these minutes by reference.

PCPC-REZ 2026-03: W. Tim Hayslett has submitted a Zoning Amendment Application for a Rezoning for 13.325 +/- acres (Tax Map 213, Parcel 3) in Hurricane, WV 25526. The request is to rezone the parcel from "R-1" Single Family Residential District to "C-1" Suburban Commercial District.

Applicant comments: Mary Hayslett spoke on behalf of her grandfather, the applicant, W. Tim Hayslett. Mary Hayslett stated they would like to move the existing business that is located at 3707 Teays Valley Road to 477 Mize Road, Hurricane, WV 25526.

Public comments: No public comments.

Jim Dodrill closed the public hearing.

The Planning Commission deliberated on the proposed rezoning of the property.

Discussion and Action:

1. Will the proposed amendment protect and promote public health, safety, convenience, morals, and general welfare?
 - a. **Travis Willard** believes the answer is “yes” as this will allow for convenience & growth and expansion in the valley, and growth in the business community.
2. Is the amendment consistent in achieving the objectives of the adopted comprehensive Plan, the US 35 corridor Management Plan, and the Teays Valley Land Use Plan?
 - a. **Glenn Yeager** believes the answer is “yes” as this will promote the proposed use and create available commercial property in the Valley.
3. Upon motion by **Donald Pauley** and seconded by **Tim Engel**, the Planning Commission voted to **approve** the recommendation of **PCPC REZ 2026-03** to the County Commission. All in favor, the motion carried.

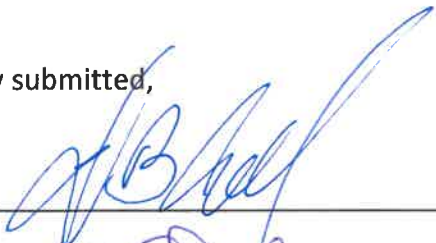
Staff Report: The next meeting is scheduled for Thursday, June 25th, 2026, at 6:00 p.m.

Unfinished Business: There was no unfinished business.

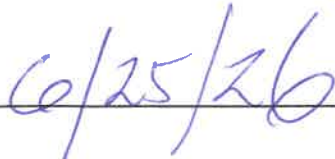
New Business: There was no new business.

Adjournment: Motion was made and seconded to adjourn. Motion carried.

Respectfully submitted,

Signed:  _____, David Coll, Planning Director

Attest:  _____, Presiding Officer

Minutes were approved:  _____